



**State of Vermont**  
**Vermont Department of Education**  
120 State Street  
Montpelier, VT 05620-2501

TO: Superintendents

FROM: Educator Quality Team

RE: 2007-2008 Data for Mandatory NCLBA HQT Reporting This Winter/Spring

DATE: January 2009

As outlined in the chart of “NCLBA Highly Qualified Teacher (HQT) and Paraprofessional Accountability Requirements” (which is available at [http://education.vermont.gov/new/html/licensing/hqt.html#nclba\\_accountability](http://education.vermont.gov/new/html/licensing/hqt.html#nclba_accountability)), each LEA must publicly report three data elements each year. They are:

1. The percentage of its core academic classes that were taught by teachers who were NOT HQT for their assignments in the previous school year,
2. The percentage of its teachers teaching under emergency licenses in the previous school year, and
3. The professional qualifications of its teachers.

This information must be reported for the LEA as a whole (LEA is defined as the school district) and for each school within the LEA.

NCLBA defines core academic subjects as: English language arts (including ESL), reading, math, science, social studies (history, geography, civics, and economics only), foreign languages, art, music, and the generalist endorsement areas of elementary education and early childhood education – grades K-3 only. In addition, alternative program and special education primary instruction assignments in math, science, social studies, and/or English language arts/reading are also considered “core” classes.

**Enclosed are your 2007-2008 LEA and school level not-HQT data, which include regular education, alternative education, and special education “primary instruction” assignments in the core academic subject areas. Your LEA and school-level emergency licensure data are also included.**

**Also included with this mailing is a list of the 2007-2008 “core” classes that were taught by teachers who were not HQT for their assignments. Before publicly reporting the data in the enclosed reports, please review this list carefully and contact us to resolve any discrepancies.**

Please distribute these reports to the LEA administrator(s) within your supervisory union or district. This information must be provided to parents in each school as well as broadly throughout the school community via means such as School Reports, local media, school and/or LEA Websites, newsletters, etc.

Please note several important features of these reports:

- The not-HQT data represent core academic classes reported by your supervisory union on the 2007-2008 Educator Census. To be considered HQT for one of these assignments, the teacher must carry an appropriate license and endorsement for the assignment and must meet HQT content knowledge requirements for the endorsement used in the assignment. Non-special education alternative program classes as well as special education primary instruction assignments are included in these data. (Please visit [http://education.vermont.gov/new/html/licensing/hqt.html#nclba\\_accountability](http://education.vermont.gov/new/html/licensing/hqt.html#nclba_accountability) for more information on the licensure and content knowledge requirements for various types of “core academic area” teaching assignments.)
- Special educator primary instruction assignment data, although collected at the student instead of the classroom level, have been integrated into these figures.
- The emergency license figures include teachers of all subjects, not just “core” academic subjects as defined by NCLBA (see above). However, they do not include administrators or student support personnel (e.g., guidance counselors, nurses, etc.) working under emergency licenses.
- Each LEA is responsible for determining the data elements it will use in reporting teacher qualifications (see required element #3 above). Information on the percentage of your educators who are teaching under Level I versus Level II licenses, who have master’s or other advanced degrees, and the average years of teaching experience of the teachers in your LEA are all possible variables to include.

If you have questions regarding these requirements or the data, please contact Anne Bordonaro, Coordinator of Professional Standards, at (802) 828-0411 or at [anne.bordonaro@state.vt.us](mailto:anne.bordonaro@state.vt.us). For technical assistance regarding discussing this data with your parents and communities, please contact Jill Remick, Communications Director, at (802) 828-3154 or at [jill.remick@state.vt.us](mailto:jill.remick@state.vt.us).